

**KOOCHICHING SOIL AND WATER CONSERVATION DISTRICT  
REGULAR BOARD MEETING  
COURTHOUSE BASEMENT CONFERENCE ROOM  
715 4<sup>TH</sup> STREET \* INTERNATIONAL FALLS \* MN \* 56649  
MONDAY, NOVEMBER 3, 2008**

<b>Members Present:</b>	<b>Ralph Lewis</b>	<b>District I</b>
	<b>Eldon Voigt</b>	<b>District III</b>
	<b>Bernie Uran</b>	<b>District IV</b>
	<b>Al Linder</b>	<b>District V</b>
<b>Members Absent:</b>	<b>Troy Promersberger</b>	<b>District II</b>

**Also Present: Pam Tomevi, Krystina Meyers, Justin Berg, Kelly Voigt, Kevin Adee, and Richard Lehtinen**

Chair Uran called the meeting to order at 6:45 pm

**2008/11-1 Motion by Linder, seconded by Voigt to approve the agenda with additions.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**2008/11-2 Motion by Voigt, seconded by Lewis to approve the minutes dated September 7, 2008 as presented.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**Cost-Share: Project Certification for CS09-1**

Staff informed the Board that Ms. Dethmers was unsuccessful in getting a local bid for her project. Currently, two Bemidji contractors have bid on the project and both bids exceed the original cost estimate done by the NCMNJPB engineer. The engineer reviewed both estimates and agreed that, due to travel and new material, the bids are reasonable. In light of these changes, the landowner is requesting additional cost-share.

**2008/11-3 Motion by Voigt, seconded by Lewis approving amendment 2008-2 to CS09-1 as follows:  
IS AGREED THAT:**

**The increase in total project cost is reasonable as confirmed by the project engineer and is approved for cost share. Additional cost share funding is approved at the original basis of 50%, not to exceed \$2500.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**2008/11-4 Motion by Linder, seconded by Lewis to approve Treasurer's Reports ending August 31 and September 30, 2008.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**2008/11-5 Motion by Linder, seconded by Voigt to approve Accounts Payable in the Amount of \$2,725.81.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

## **REPORTS:**

### **Supervisor Reports:**

Supervisor Voigt reported that he will be going to the MN SWCD forestry meeting in McGregor on November 20<sup>th</sup> and requested the Board authorize the technician to attend, schedule permitting.

**2008/11-6 Motion by Lewis, seconded by Linder authorizing the district technician's attendance at the MN SWCD Forestry meeting in McGregor 11/20/08.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

### **District Coordinator Report:**

The district coordinator provided a verbal report on the following:

- Training Staff
- Climatology program
- WCA
- Online account setup with Lee's Nursery
- Organization of old files
- BWSR academy
- Making new forms for the Wood Ash program
- Brought to the board a complaint that was reported about an erosion site on County Rd 23 in Littlefork

### **District Technicians Report:**

The district technician provided a verbal report on the following:

- Northeastern Wetlands Mitigations Banking Program
- Wood Ash Training
- WCA questions
- BWSR academy
- TAC meeting where discussion included the Foreign Trade Zone site
- Addition of a new cost-share forestry practice which could benefit the county.

### **NRCS District Conservationist Report:**

The district conservationist provided a verbal report on the following:

- Koochiching Office days this month included October 1 and October 29
- Worked on 4 grazing systems and 3 to come
- Training on EQIP contracts to identify what was going on with the money
- Soil quality training was done to see how to measure
- Sent out soil samples to people that wanted to know what kind of soil is on their land
- Tree planting on a recent EQIP contract was very successful with only a 1% loss rate
- 2009 Business Plan is complete
- On October 30<sup>th</sup>, hosted a Land and Forestry meeting which accompanied over 22 participants from Koochiching County
- Applications for the vacant soil conservation technician position were accepted until 10/31/08
- Area meeting scheduled for November 6<sup>th</sup> where discussion will include the new farm bill
- Office days for Koochiching SWCD will be on the 12 and 26<sup>th</sup>

## **NEW BUSINESS:**

**Upcoming Meetings and Training:**

**2008/11-7 Motion by Lewis, seconded by Linder to authorizing the following:**

- o program assistant to attend the QuickBooks training in North Branch on December 10<sup>th</sup>
- o technician to attend the Forestry training in Cloquet on December 16<sup>th</sup> and 17<sup>th</sup>.

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**2008/11-8 Motion by Voigt, seconded by Linder to authorizing the following staff leave request:**

- o District Coordinator – December 1<sup>st</sup> and 2<sup>nd</sup>.

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**General Business:**

General business discussion included the Wells Fargo investment fraud and the upcoming MASWCD Convention business.

**OLD BUSINESS:**

**Draft Complaint Policy:**

Supervisor Voigt passed around copies of a draft complaint policy for Board review and comment. The Board made some minor changes and asked Supervisor Voigt to bring it to the County Attorney for review. A final draft will be brought to the Board for approval at next board meeting.

**2008/11-9 Motion by Voigt, seconded by Linder to close the meeting at 8:00 pm to discuss the wording of the personnel committee recommendation as approved at the August 4, 2008 meeting.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

**2008/11-10 Motion by Voigt, seconded by Lewis to open the meeting at 8:20 pm.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

No changes were made.

**Confirm Next Meeting Date:**

The next regular meeting of the Koochiching SWCD will be held on Monday, December 1, 2008 at 6:30 p.m. in the courthouse basement conference room.

**Adjourn Meeting:**

**2008/11-11 Motion by Linder, seconded by Voigt to adjourn the meeting at 8:30 pm.**

**Voting yes: Lewis, Voigt, Uran and Linder. Motion carried.**

Submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Date