

**KOOCHICHING SOIL AND WATER CONSERVATION DISTRICT  
ANNUAL REORGANIZATIONAL BOARD MEETING  
COURTHOUSE BASEMENT CONFERENCE ROOM  
715 4<sup>TH</sup> STREET \* INTERNATIONAL FALLS \* MN \* 56649  
MONDAY, JANUARY 3, 2011**

<b>Members Present:</b>	<b>Ralph Lewis</b>	<b>District I</b>
	<b>Wayne Meyers</b>	<b>District II</b>
	<b>Eldon Voigt</b>	<b>District III</b>
	<b>Chris Pfeifer</b>	<b>District IV</b>
	<b>Al Linder</b>	<b>District V</b>

**Members Absent:** None

**Also Present:** Pam Tomevi, Justin Berg, Kelly Voigt, and Kevin Adee

Newly elected Supervisors Ralph Lewis, Chris Pfeifer, and Al Linder took the Oath of Office which was witnessed by the Board and signed by Supervisor Voigt.

As per District policy to elect the chairman and vice chairman on a rotational basis, Supervisor Eldon Voigt accepted the office of Chair after Supervisor Wayne Meyers passed and Supervisor Chris Pfeifer accepted the office of Vice Chair for the calendar year 2011. Supervisor Ralph Lewis accepted the office of Secretary and Supervisor Al Linder accepted the office of Treasurer for the calendar year 2011.

Chair Voigt called the meeting to order at 6:30 pm

**2011/1-1 Motion by Linder, seconded by Meyers to approve the agenda with changes.  
Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.**

The Board Chair announced the following 2011 committee appointments:

- Budget Committee: Ralph Lewis and Chris Pfeifer
- Personnel Committee: Eldon Voigt and Ralph Lewis
- Education/Public Relations Committee: Al Linder and Wayne Meyers
- North Central MN JPB: Al Linder (Chris Pfeifer- Alternate)
- Laurentian RC&D: Al Linder (Eldon Voigt- Alternate)
- MN SWCD Forestry Association: Eldon Voigt (Ralph Lewis- Alternate)
- Big Fork River Board: Chris Pfeifer (Wayne Meyers- Alternate)
- Littlefork/Rat Root River Board: Al Linder and Wayne Meyers (Eldon Voigt – Alternate)
- Weed Appeal Committee: Ralph Lewis and Al Linder (Wayne Meyers-Alternate)
- Wood Ash Committee: Al Linder and Wayne Meyers (Chris Pfeifer– Alternate)

**2011/1-2 Motion by Lewis, seconded by Meyers to**

- **keep current monthly meeting date and time as the first Monday of each month at 6:30 p.m. on winter months (November-April) and 7:00 p.m. summer months (May-October);**
- **keep supervisor compensation rates at \$55.00 for in county meetings and \$75.00 for out of county meetings;**

- adopt the 2011 mileage reimbursement rate set by the IRS;
- set hourly rate for programming services at \$40 per hour;
- to designate Bremer Bank and Border State Bank as official depositories of the Koochiching SWCD (see MN Statute 118A.002);
- keep the Daily Journal as the official newspaper;
- to grant district check signing authority to the District Coordinator, District Technician, Supervisor Lewis, and Supervisor Voigt;
- approve the current asset list with the addition of the district truck and keep the threshold for capitalizing assets at \$2500;
- approve the current Cooperative Working Agreement with the USDA;
- approve the current MOU with USDA Forest Service, BWSR, and the District;
- acknowledge and approve the USDA Civil Rights Statement.

Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.

2011/1-3 Motion by Linder, seconded by Lewis to approve minutes.

Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.

2011/1-4 Motion by Lewis, seconded by Linder to approve the Treasurer's Report ending November 30, 2010.

Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.

2011/1-5 Motion by Linder, seconded by Lewis to approve Accounts Payable in the amount of \$7633.00 (details on file).

Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.

#### **Supervisor Reports:**

Supervisor Linder reported that the North Central MN Joint Powers Board will soon be advertising to fill the vacant engineer position.

#### **District Coordinator Report:**

Discussion included year end finances, clerical, wood ash, and budget items.

#### **District Technician Report:**

Discussion included white cedar preservation and wood ash.

#### **NRCS Report:**

Copy on file. Discussion included CSP applications and a water management questionnaire.

#### **NEW BUSINESS:**

##### **2011 Operating Budget:**

2011/1-6 Motion by Voigt, seconded by Lewis to approve the 2011 operating budget as presented in proposal 1 (copy on file).

Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.

##### **Public Employee Retirement Association (PERA):**

2011/1-7 Motion by Lewis, seconded by Linder to approve the 2010 PERA Exclusion report.

Voting yes: Lewis, Meyers, Uran, Pfeifer, Linder. Motion carried.

**Conservation Partners Legacy Grant:**

**2011/1-8 Motion by Lewis, seconded by Meyers authorizing the coordinator to act as the District’s representative and sign the grant agreement.**

**Voting yes: Lewis, Meyers, Uran, Pfeifer, Linder. Motion carried.**

**2011 Fee Schedule:**

**2011/1-9 Motion by Lewis, seconded by Pfeifer to approve the 2011 fee schedule as presented (copy on file).**

**Voting yes: Lewis, Meyers, Uran, Pfeifer, Linder. Motion carried.**

**Staff Leave Requests:**

**2011/1-10 Motion by Linder, seconded by Meyers to approve staff leave requests as follows:**

- **District Coordinator – February 14 – March 2**
- **District Technician – March 11, 14-16**

**Voting yes: Lewis, Meyers, Uran, and Linder. Motion carried.**

**General Business:**

Discussion included an invitation to the retirement party for Crow Wing District Manager Keith Pohl and a review of the Littlefork NIPF grant agreement.

**Confirm Next Meeting Date:**

The next regular meeting of the Koochiching SWCD will be held on Monday, February 7, 2011 at 6:30 p.m. in the courthouse basement conference room.

**Adjourn Meeting:**

**2011/1-11 Motion by Linder, seconded by Meyers to adjourn the meeting at 8:45 pm.**

**Voting yes: Lewis, Meyers, Voigt, Pfeifer, Linder. Motion carried.**

Submitted by: \_\_\_\_\_  
Board Secretary Date

Approved: \_\_\_\_\_  
Board Chairman Date